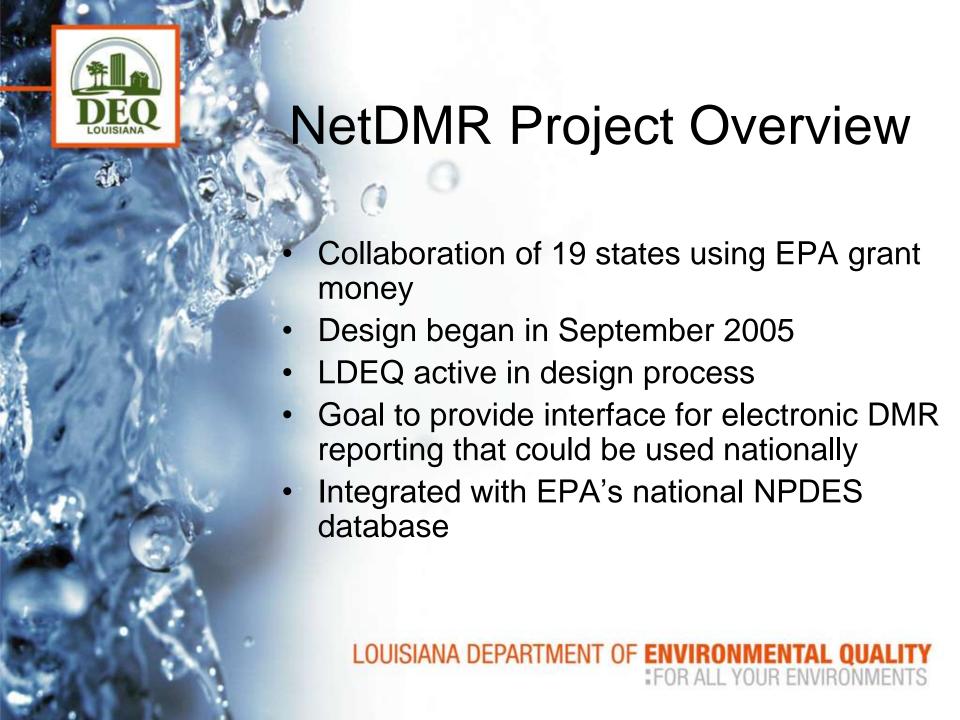
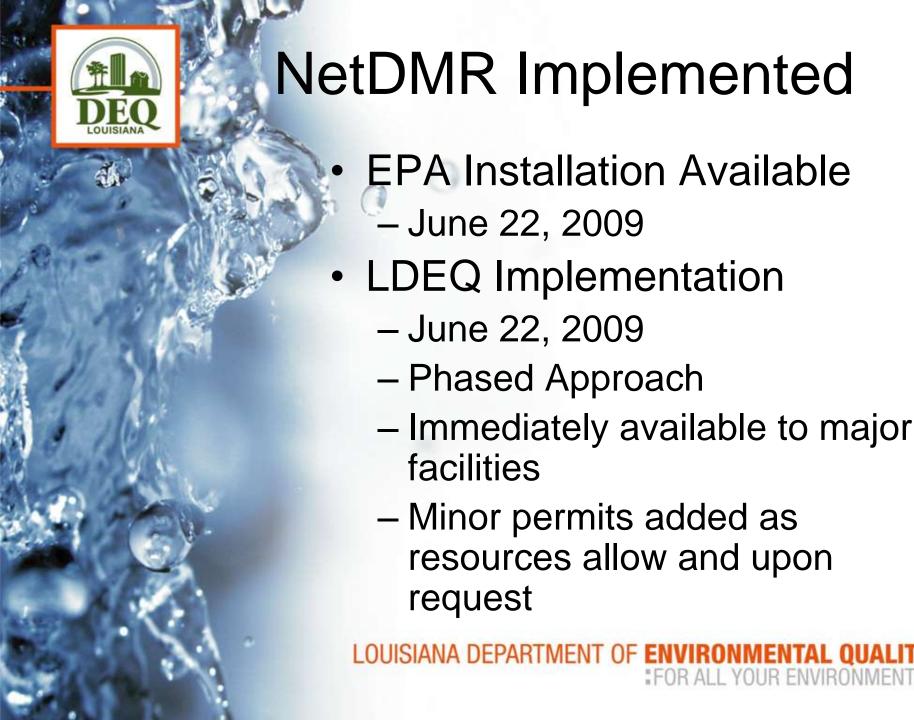
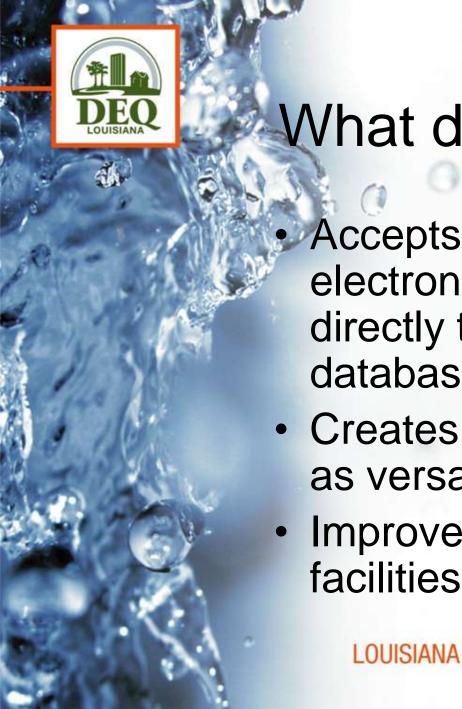


# NetDMR Electronic DMR Reporting

Permit Compliance Unit
Water Enforcement Division







## What does NetDMR do?

- Accepts DMR submissions electronically and pushes data directly to EPA's national database
- Creates signed XML document as versatile copy of record
- Improves data flow from facilities to State/EPA



## How it works...

- 1. User registration
- 2. Request/receive access to permit
- 3. Search/View DMR templates
- 4. Enter data (using online forms or batch upload)
- 5. Sign and Submit DMRs



## Permit User Roles

- Permit Administrator(s)
  - Must have signatory authority
  - Responsible for facility/permit user management
  - Can add, edit, and submit reports
- Signatory Authority
  - Must have signatory authority
  - Can add, edit and submit reports
- Data Provider
  - Can add/edit data, but <u>not</u> submit reports
- Read-only



## Welcome

Welcome to the Louisiana DEQ installation of NetDMR! If you are a permittee, you may be able to use this Web site to complete and submit DMRs electronically for your facility.

## New to NetDMR?

- First time users can register for a new account.
- If you have any questions about NetDMR, please contact degnetdmr@la.gov.

#### News

- NetDMR is currently available for major and significant minor permits. Others interested, please email us at degnetdmr@la.gov.
- · For assistance, please email or call any of the contacts listed below.
- Kelly Petersen 225-219-3683
- Kathryn Huddle 225-219-3665
- Christine Mayeux 225-219-3653
- Ashley Viator 225-219-3689
- Jinghua Wei 225-219-3673



First time users should check to see if your

vour Permit ID

permit is available in NetDMR yet by Checking

Manage Access Requests Search All DMRs & CORs Permits Users Import DMRs Perform Import Check Results View Permits Users Download Blank DMR Form

🧖 Session Lockout Timer: 29:30



## MR/COR Search Results

DMRs 1 through 7 of 7

Next Step(s)	Permit ID	Facility	Permitted Feature	<u>Discharge</u> #	Discharge Description	Monitoring Period End Date	DMR Due Date	<u>Status</u>	COR Received Date	Include in Batch Submit Check All	Include in Batch COR Download Check All
Edit DMR 🕶	LATEST005	LATEST005	001	001-A	Treated Sanitary Wastewater	07/31/10	10/28/10	Ready for Data Entry			
Correct DMR 🗸	LATEST005	LATEST005	001	001-A	Treated Sanitary Wastewater	04/30/10	07/28/10	Completed	06/23/10		
Edit DMR 🕶	LATEST005	LATEST005	001	001-A	Treated Sanitary Wastewater	05/31/10	07/28/10	Ready for Data Entry			
Edit DMR ▼	LATEST005	LATEST005	001	001-A	Treated Sanitary Wastewater	06/30/10	07/28/10	Ready for Data Entry			
Edit DMR 🕶	LATEST005	LATEST005	001	001-A	Treated Sanitary Wastewater	01/31/10	04/28/10	Ready for Data Entry			
Edit DMR ❤ Go	LATEST005	LATEST005	001	001-A	Treated Sanitary Wastewater	02/28/10	04/28/10	Ready for Data Entry			
Edit DMR 🕶	LATEST005	LATEST005	001	001-A	Treated Sanitary Wastewater	03/31/10	04/28/10	Ready for Data Entry			



# Helpful Features

- Data validity checks
  - Hard errors DMR will not be accepted
    - –e.g. alpha character in a numeric only field
  - Soft errors Informational alerts
    - -e.g. values which are exceedances of the permitted limit



Helpful Features (cont.)

- Highlighted limit violations
- Ability to note reasons for missing data at the parameter level
- Large comment area to include non-compliance report information
- Ability to attach documents (does not become part of EPA national database)



## Web Form

- Closely resembles current DMR form
- Current limit information is pre-populated
- Only allows data input in required/optional fields

Para	ameter	NODI	Quantity or Loading			Quality or Concentration					Freq. of Analysis	Smp Typ
Code 🔺	Name	List	Value 1	Value 2 Units		Value 1 Value 2		Value 3	Units	Ex.	List	List
00310	BOD, 5- day, 20 deg. C	Smpl.					4/5	= 🕶	mg/L V			GR [
1 - Efflue	nt Gross									Ш	01/30	
Season:	0	Req.					<= 10 Monthly Average	<= 15 Weekly Average	Milligrams per Liter		Monthly	GRAB
NODI:	<b>✓</b> Apply	NODI					~	~				
00400	рН	Smpl.				= 🗸		= 🗸	SU 🕶		01/30	GR [
1 - Efflue	nt Gross											
Season:	0	Req.				>= 6 Instantaneous Minimum		<= 9 Instantaneous Maximum	Standard Units		Monthly	GRAB
NODI:	<b>✓</b> Apply	NODI				~		~				
00530	Solids, total suspended	Smpl.					= 🗸	= 🕶	mg/L 🕶		01/30	GR [
1 - Efflue	nt Gross											
Season:	0	Req.					<= 15 Monthly Average	<= 23 Weekly Average	Milligrams per Liter		Monthly	GRAB
NODI:	Apply	NODI					•	~				

#### Edit Check Errors

Code	<u>Name</u>	Monitoring Location	Field	Туре	Description	Acknowledge
00310	BOD, 5-day, 20 deg. C	Effluent Gross	Quality or Concentration Sample Value 2	Hard	Value fields may contain numbers and special characters ".", "-", "+", and "," only.	
00400	pН	Effluent Gross	Quality or Concentration Sample Value 1	Soft	The provided sample value is outside the permit limit.	
00400	pН	Effluent Gross	Excursion	Soft	The number of excursions should be greater than zero.	

#### Comments



#### Attachments

Aud Attachment									
File Name	Туре	Size	Remove						
Non-complianceReport.pdf	Portable document format: Adobe Acrobat File	< 1 MB	×						
OverflowSummaryReport.pdf	Portable document format: Adobe Acrobat File	< 1 MB	×						

### Report Last Saved By

User:

0301

Name:

E-Mail:

Date/Time: 06/23/10 8:59 CDT

Save & Continue | 🗳 Save & Exit | 💆 Sign & Submit | 🔍 DMR/COR Search Results



## **Batch Upload**

- Import the data for one or more DMRs by uploading a text file
- Must still use the NetDMR web form to:
  - Acknowledge soft errors
  - add DMR level information (comments/attachments)
  - Sign a completed DMR



## Import DMRs

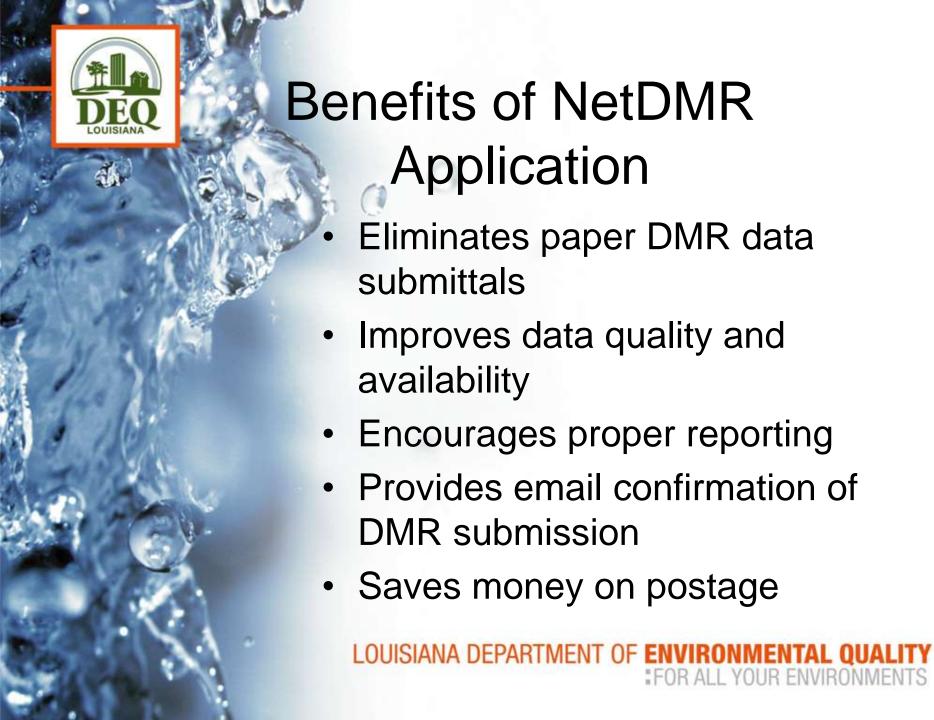
Use this page to import a file of DMR data. Note that the file may only contain data for one permit (although it may cover you may include in the file both new DMR data and corrections to in-process or previously submitted DMRs. The file may file, please consult the Help system. Fields marked with \* are required.

Permit ID: *	Select One 💌
Import File: *	Browse (File of DMR data, not attachments)
File Type: *	zip 🕶
Data Replacement Strategy:*	Append Only
Description: *	
	Submit Import File Cancel

Include in Submission	View Completed DMR	Permit 1	<u>ID</u> 📤	<u>Facility</u>	Permitte Feature		<u>Discharge</u> <u>Description</u>	Monitoring Period End Date	DMR Due Date	Status
		LATEST005		LATEST005	001	001-A	Treated Sanitary Wastewater	07/31/10	10/28/10	NetDMR Validated
		Acknowledged Soft Edit Check Errors								
		Paran	neter	Monito	ring	Fie		Description		
		Code	Name	Locati	ion	FIE	b			
		00400	рН	1		uality or Concen alue 1	The provided sam permit limit.	rovided sample value is outside the t limit.		
		Attachments								
		Name								Size
		Non-complianceReport.pdf							21965	
		Overflo	OverflowSummaryReport.pdf					pdf	21965	

I certify under penalty of law that this submission was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. By entering my password and security question answer and pressing the Submit button, I agree that:

By entering my password and security question answer and pressing the Submit button, I agree that:





# Training

- LDEQ offering training courses statewide
  - Plan to continue quarterly classes throughout the state
  - Check www.deq.la.gov/netdmr
- EPA offers web based training periodically



# Questions or More Information?

**Christine Mayeux** 

**Kelly Petersen** 

**Ashley Viator** 

www.deq.la.gov/netdmr deqnetdmr@la.gov

LOUISIANA DEPARTMENT OF ENVIRO